



1st & 2nd October 2012 – CSIR International Convention Centre Pretoria

Exhibition Stand Booking Form

Company Details:

Company Name:	
VAT number:	
Physical address:	
Postal address:	
Billing address:	
Name to appear on stand:	

Authorized Person:

Title & designation	
* First Name	
* Surname	
* E-mail address	
Tel number	
*Cell number	
Fax number	
Name of authorized person	
Position	

By signing the form I acknowledge that I have read and understood the terms and conditions, and that I am duly authorised to bind myself / ourselves jointly and severally with the company stated above to and in favour of Complete Exhibitions as surety(ies) for and co-principal debtor(s) for the due payment of all debts and other monies due of whatsoever nature and howsoever arising by the company to the creditors from time to time. I / We hereby renounce the benefits of the legal exceptions of exclusion and division, cession of action and no value received and all or any exceptions which could or might be pleaded to any claim by the creditors against me / us, with the meaning, force and effect of all which exceptions I / We declare myself / ourselves to be fully acquainted. I also agree to your right to do a credit bureau search and that the cost thereof is for my account.

Signed at: _____ **Date:** _____

Signature: _____ **Witness:** _____
 on behalf of "the Company"

Print name: _____ **Print name:** _____

Signature: _____ **Witness:** _____
 on behalf of Complete Exhibitions Projects

Print name: _____ **Print name:** _____



Exhibition Stand Position Choice:

Preferred Stand(s): _____ Stand(s) _____ Total Size (m²) _____

1st Choice: _____

2nd Choice: _____

R8000 ex VAT per exhibition stand/space of 3x3m

Space only (On request)

Conference Delegate

Delegate Name	Cost (1 st Free)	Total Ex VAT
	Free	
	R	

Exhibition Catalogue

I would like to advertise in the conference catalogue at no additional cost.	YES	
	NO	
All Material to be submitted in print ready format, to prescribe specs to Robert@compex.co.za deadline 1 st September		

Terms & Conditions:

South African Value Added Tax (VAT) is 14% and is applicable to all goods and services offered by Complete Exhibitions (Pty) Ltd (exhibition organiser). All prices quoted are exclusive of VAT. Exhibition space will only be allocated after receipt of this signed Exhibition Stand Booking Form. A letter of confirmation will be provided to confirm the booking, together with a Tax Invoice for the required amount. A 50% deposit is payable immediately on receipt of the tax invoice and the full payment (outstanding balance) is required 30 days from the date of the tax invoice, or before the All Fresh Conference commences, whichever one occurs first.

All monies due and payable must be received and cheques cleared by Complete Exhibitions prior to the event. No exhibitor will be allowed to begin move-in operations until full payment and a signed booking form has been received by Complete Exhibitions.

CANCELLATION POLICY: In the event of cancellation by the exhibitor before 01 August 2011, an administrative fee of R2000.00 will be withheld. Cancellation between 31 August and 30 September 2011 will incur an administrative fee of 50%. No refunds will be considered if cancellations made after 30 September 2011. Once a stand has been confirmed and accepted, a reduction in exhibition space is deemed as a cancellation and will then be governed by the above cancellation policy.

Complete Exhibitions complies with the principles of permission based marketing. Complete Exhibitions may at times send you updated and other news related to the All Fresh Conference and Expo services, events advertisements and sponsorship options. Complete Exhibitions will only pass your information to third party official contractors of the All Fresh Conference & Expo for the purpose of assisting you with your participation. If you do not wish to receive any further information about related services and events, please contact Complete Exhibitions on 012-667 2074 or robert@compex.co.za.

All approved refunds will be paid after the completion of the All Fresh Conference & Expo 2012.

Contact Details:

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